

**DEPARTMENT OF FOREIGN AFFAIRS**  
**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
(As of 02 January 2025)

END-USER/UNIT: HONOLULU PCG (ATN)

Charged to GAA (MOOE)

Projects, Programs and Activities (PAPs)

Code (PAP)	Procurement Program/Project		QUANTITY/	Estimated Budget (PhP)	Mode of Procurement	SCHEDULE/MILESTONES OF ACTIVITIES													
			SIZE	MOOE		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
320100100001000	Assistance to Nationals - Fishermen Goodwill Visits	Care Packages	100	290,740.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)														
320100100001000	Assistance to Nationals - Welfare Assistance	Monetary Assistance (US\$ 50/pax)	30	261,666.00															
320100100001000	Assistance to Nationals - Retooling Seminar (ATN)	Plane Ticket	1	104,666.40	Negotiated Procurement - Small Value Procurement (Sec. 53.9)														
320100100001000	Assistance to Nationals - Retooling Seminar (ATN)	Daily Subsistence Allowance	1	63,962.80															
320100100001000	Assistance to Nationals - ATN Training	Ordered Meals and Beverages	1	29,074.00															
320100100001000	Assistance to Nationals - ATN Training	Honoraria	1	29,074.00															
320100100001000	Consular - Consular Outreach - American Samoa	Plane Ticket: US\$ 1,200/pax (3 pax)	3	209,332.80	Shopping - Others														
320100100001000	Consular - Consular Outreach - American Samoa	Daily Subsistence Allowance (3 pax)	3	244,221.60															
320100100001000	Consular - Consular Outreach - American Samoa	Lease of Motor Vehicle	1	34,888.80	Shopping - Others														
320100100001000	Consular - Consular Outreach - Kahului, Maui	Plane Ticket: US\$ 200/pax (3 pax)	3	34,888.80	Shopping - Others														
320100100001000	Consular - Consular Outreach - Kahului, Maui	Daily Subsistence Allowance (3 pax)	3	183,166.20															
320100100001000	Consular - Consular Outreach - Kahului, Maui	Lease of Motor Vehicle	1	29,074.00	Shopping - Others														
320100100001000	Consular - Consular Outreach - Hilo, Hawaii	Plane Ticket: US\$ 200/pax (6 pax)	6	69,777.60	Shopping - Others														
320100100001000	Consular - Consular Outreach - Hilo, Hawaii	Daily Subsistence Allowance (6 pax)	6	366,332.40															
320100100001000	Consular - Consular Outreach - Hilo, Hawaii	Lease of Motor Vehicle	6	29,074.00	Shopping - Others														
320100100001000	Consular - Consular Outreach - Kahului, Maui	Plane Ticket: US\$ 200/pax (6 pax)	6	69,777.60	Shopping - Others														
320100100001000	Consular - Consular Outreach - Kahului, Maui	Daily Subsistence Allowance (6 pax)	6	366,332.40															

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**Charged to GAA (MOOE)**

*Projects, Programs and Activities (PAPs)*

Code (PAP)	Procurement Program/Project		QUANTITY/	Estimated Budget (PhP)	Mode of Procurement	SCHEDULE/MILESTONES OF ACTIVITIES											
			SIZE	MOOE		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
320100100001000	Consular - Consular Outreach - Kahului, Maui	Lease of Motor Vehicle	1	29,074.00	Shopping - Others												
320100100001000	Assistance to Nationals - Repatriation (Assistance-to-Nationals) Stand-by Funds	Plane fare (one way) US\$1,500/pax	5	436,110.00	Shopping - Others												
<b>TOTAL AMOUNT CHARGEABLE AGAINST ATN FUNDS</b>				<b>2,881,233.40</b>													



**PHILIPPINE CONSULATE GENERAL  
HONOLULU, HAWAII**

**PROJECT PROCUREMENT MANAGEMENT PLAN (SUPPLIES) FOR FY 2025**

(As of 02 January 2025)

**SALMINEO L. DE CASTRO - PROPERTY OFFICER**

Code/ S. Card	GENERAL DESCRIPTION	UNIT	PRICE (USD)	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL
					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b><u>I. JANITORIAL/CLEANING EQUIPMENT &amp; SUPPLIES</u></b>																	
2	AIR FRESHENER, 8.8oz (4pc/pk)	Pack	15.00	360.00	6			6			6			6		24	
170	AIR SPRAY INSECT KILLER, 18oz (2pc/pk)	Pack	12.00	144.00	3			3			3			3		12	
178	POWDER CLEANSER, 21oz	Piece	5.00	240.00	12			12			12			12		48	
172	CLEANING & BLEACH, ( 30oz SPRAY & 1-gal REFILL)	Pack	20.00	240.00	3			3			3			3		12	
268	DEODORIZER, URINAL SCREEN (24pc/pk)	Pack	50.00	200.00	1			1			1			1		4	
169	DISINFECTANT SPRAY, 19oz (3pc/pk)	Pack	15.00	120.00	2			2			2			2		8	
141	DISHWASHING SOAP, LIQUID ORANGE 145oz	Bottle	15.00	360.00	6			6			6			6		24	
179	HAND SOAP, LIQUID, 1-gal (4btl/bx)	Box	80.00	160.00	0			0			2			0		2	
137	HD SPONGE/SCOURING PAD (24ct/pk)	Pack	20.00	40.00	0			1			0			1		2	
151	MAT, RUBBER	Piece	50.00	500.00	0			0			0			10		10	
109	ROLL TISSUE, BATHROOM (45rl/bx)	Box	35.00	700.00	5			5			5			5		20	
108	Tissue, 2-Ply Flat Box Facial (12bx/pk)	Pack	20.00	40.00	0			1			0			1		2	
268a	TOILET ODOR ELIMINATOR 14oz	Piece	10.00	960.00	24			24			24			24		96	
214	TOILET SEAT COVER (250pcs/pk)	Pack	10.00	10.00	0			1			0			0		1	
246	TOWEL, MULTIFOLD DISPENSER PAPER (16pk/bx)	Box	45.00	1,080.00	6			6			6			6		24	
110	TOWEL, ROLL DISPENSER PAPER(6rl/bx)	Box	60.00	1,380.00	6			6			5			6		23	
152	TRASH BAG LINER, 10gal (1000pc/bx)	Box	30.00	720.00	6			6			6			6		24	
152a	TRASH BAG/LINER, 13gal (200pc/bx)	Box	25.00	300.00	3			3			3			3		12	
152b	TRASH BAG/LINER 33gal (90pc/bx)	Box	25.00	300.00	3			3			3			3		12	
239c	TRASH BAG LINER 55gal (80pc/bx)	Box	30.00	360.00	3			3			3			3		12	
13	20gal TRASH/WASTE CAN/BASKET	Piece	20.00	120.00	0			6			0			0		6	
279	UNCLOGGER, 42oz DRAIN CLEANER & DRAIN (2btl/pk)	Pack	25.00	200.00	2			2			2			2		8	
<b><u>II. OFFICE SUPPLIES</u></b>																	
8	BATTERY AA (48pc/pk)	Pack	30.00	60.00	0			1			0			1		2	
9	BATTERY AAA (48pc/pk)	Pack	30.00	60.00	0			1			0			1		2	
12	BATTERY, LITHIUM 2032 (12pc/pk)	Pack	15.00	30.00	0			1			0			1		2	



**PHILIPPINE CONSULATE GENERAL  
HONOLULU, HAWAII**

**PROJECT PROCUREMENT MANAGEMENT PLAN (SUPPLIES) FOR FY 2025**

(As of 02 January 2025)

**SALMINEO L. DE CASTRO - PROPERTY OFFICER**

Code/ S. Card	GENERAL DESCRIPTION	UNIT	PRICE (USD)	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL
					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
150	CERTIFICATE HOLDER, letter size (5pc/pk)	Pack	15.00	150.00	0			10			0			0			10
129	CLIP, 3/8" BINDER (Small-12pc/bx)	Box	2.00	192.00	24			24			24			24			96
18	CLIP, 5/8" BINDER (Medium-12pc/bx)	Box	2.00	96.00	12			12			12			12			48
118	CLIP, 1" BINDER (Large-12pc/bx)	Box	3.00	72.00	6			6			6			6			24
19	CLIP, Small PAPER 32mm (5bx/pk)	Pack	12.00	12.00	0			1			0			0			1
154	CLIP, Jumbo PAPER 48mm (5bx/pk)	Pack	15.00	15.00	0			1			0			0			1
95	CORRECTION TAPE (10pc/pk)	Pack	30.00	600.00	5			5			5			5			20
22	CUTTER, 18mm BLADE (10pc/pk)	Pack	10.00	20.00	0			0			0			2			2
23	CUTTER, SNAP-OFF KNIFE, 18mm & 9mm (2pc/pk)	Pack	5.00	15.00	0			0			0			3			3
165	ENVELOPE, CLEAR w/ BUTTON STRING	Piece	2.00	96.00	12			12			12			12			48
27a	ENVELOPE, 9 1/2 x 12 1/2 DOCUMENT (250pc/bx)	Box	60.00	240.00	1			1			1			1			4
25	ENVELOPE, MAILING REDI-STRIP 4 1/8 x 9 1/2 (500pc/bx)	Box	70.00	280.00	1			1			1			1			4
155	FASTENER, 3.5" METAL 70mm between PRONG (50set/bx)	Box	15.00	30.00	0			0			2			0			2
258	FOLDER, CLEAR SLIDING REPORT COVER w/ Binding Bars (50ct/pk)	Pack	30.00	120.00	1			1			1			1			4
38	FOLDER, STRAIGHT CUT DOCUMENT 8 1/2 x 11 (100pc/bx)	Box	35.00	140.00	1			1			1			1			4
36a	FOLDER, 8.5 X 14 (LEGAL) RED PRESSGUARD EXPANDING	Piece	12.00	504.00	30			0			12			0			42
40	GLUE STICK, 1.41oz JUMBO	Piece	3.00	480.00	40			40			40			40			160
238	INDEX TAB/DIVIDER, LETTER SIZE (8pc/pack)	Pack	5.00	100.00	5			5			5			5			20
90	INK, 50ml STAMP PAD (Black or Red)	Bottle	10.00	120.00	3			3			3			3			12
56	MARKER, 1" FLAG ("SIGN&DATE"), 2pc/pk	Pack	10.00	200.00	5			5			5			5			20
161	MARKER, FLOURESCENT/HIGHIGHTER	Piece	1.50	36.00	0			12			0			12			24
48	MARKER, WHITEBOARD Chisel Tip, Black	Piece	3.00	36.00	3			3			3			3			12
49	MARKER, WHITEBOARD Chisel Tip, Blue	Piece	3.00	36.00	3			3			3			3			12
50	MARKER, WHITEBOARD Chisel Tip, Red	Piece	3.00	36.00	3			3			3			3			12
43	MARKER, BLACK PERMANENT (Chisel Type)	Piece	1.50	36.00	6			6			6			6			24





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					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
44	MARKER, BLUE PERMANENT (Chisel Type)	Piece	1.50	36.00	6			6			6			6			24
44	MARKER, RED PERMANENT (Chisel Type)	Piece	1.50	36.00	6			6			6			6			24
87	NOTARY (Gold) 2" SEAL LABELS (44ct/pk)	Pack	10.00	3,600.00	90			90			90			90			360
15	NOTEBOOK, 3 1/2 x 5 1/2 POCKET RULED (192pages)	Piece	20.00	400.00	5			5			5			5			20
55	NOTE PAD, STICK-ON 1 3/8 x 1 7/8 (12pd/pk)	Pack	15.00	60.00	1			1			1			1			4
57	NOTE PAD, STICK-ON 3 x 3 (14pd/pk)	Pack	25.00	300.00	3			3			3			3			12
54	NOTE PAD, STICK-ON 3 x 5 (5pd/pk)	Pack	15.00	180.00	3			3			3			3			12
62	PAPER, MULTI-COPY 8 1/2 x 11 (10rm/bx)	Box	60.00	3,600.00	15			15			15			15			60
64	PAPER, MULTI-COPY 8 1/2 x 14	Ream	10.00	300.00	0			0			0			30			30
271	PAPER, Letter Size PHOTO (50pc/pk)	Pack	45.00	180.00	1			1			1			1			4
105	PAPER, THERMAL for E-PAYMENT 3.125 x 220' (50ri/bx)	Box	170.00	340.00	1			0			1			0			2
72	PEN, BLACK SIGN 1.0 TIP (12pc/bx)	Box	35.00	420.00	3			3			3			3			12
73	PEN, BLUE SIGN 1.0 TIP (12pc/bx)	Box	35.00	420.00	3			3			3			3			12
75	PEN, RED SIGN 1.0 TIP (12pc/bx)	Box	35.00	140.00	1			1			1			1			4
74	PEN, GREEN SIGN 1.0 TIP (12pc/bx)	Box	31.08	124.32	1			1			1			1			4
14	RECORD/COMPOSITION BOOK Wide Rule	Piece	3.50	84.00	0			12			0			12			24
185	REDUCED GLARE/CLEAR PROJECT FOLDER (25ct/pk)	Pack	15.00	360.00	6			6			6			6			24
199	8.5 x 11 BLACK 2" RING BINDER	Piece	5.00	720.00	36			36			36			36			144
200	8.5 x 11 BLACK 3" RING BINDER	Piece	6.00	1,152.00	48			48			48			48			192
202	TOP LOADING SHEET PROTECTOR for Ring Binder (100pc/pk)	Pack	15.00	300.00	5			5			5			5			20
84	RUBBER STAMP, SELF-INK	Piece	40.00	480.00	4		2	0			6			0			12
267	SIGN-HOLDER, UPRIGHT CLEAR VERTICAL	Piece	15.00	45.00	0			0			3			0			3
301	SIGN-HOLDER, SLANTED VERTICAL	Piece	12.00	36.00	0			0			3			0			3
89	STAMP PAD, UNINKED 2 3/4" X 4 1/4"	Piece	5.00	100.00	5			5			5			5			20
97	TAPE, 1/2" x 450" DOUBLE SIDED	Piece	5.00	100.00	5			5			5			5			20
98	TAPE, 1.88" x 60yards DUCK	Piece	12.00	144.00	0			6			0			6			12



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					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
100	TAPE, 94" x 60yards MASKING (Painter)	Piece	10.00	240.00	6			6			6			6			24
101	TAPE, 1.88 x 60 MASKING (Painter)	Piece	12.00	288.00	6			6			6			6			24
103	TAPE, 1" x 2592", 3" Core SCOTCH	Piece	10.00	480.00	12			12			12			12			48
104	TAPE, 1.88" x 54.6yd STORAGE PACKAGING (6l/pk)	Pack	35.00	210.00	0			3			0			3			6
203	WRAPPING PAPER, 30"x30" POSTAL	Piece	6.00	216.00	12			12			0			12			36
238a	CARD FILE, ROTARY with A-Z Index Divider	PC	150.00	150.00	0			1			0			0			1
300	PHOTO FRAME CARDS (50pc/pk)	PK	42.99	42.99	1			0			0			0			1
<b>III. PRINTER &amp; ICT SUPPLIES</b>																	<b>0</b>
181	ADOBE ACROBAT	Piece	250.00	500.00	0			2			0			0			2
130	COMPUTER ANTI-VIRUS 360 (10-devices/1yr)	Piece	35.00	140.00	0			0			0			4			4
212	CD/DVD 700mb (25pc/pk)	Pack	20.00	20.00	0			0			0			1			1
298a	INK, PRINTER XL/CLI-251 GRAY	Piece	35.00	280.00	1			1			3			3			8
298b	INK, PRINTER XL/CLI-251 BLACK	Piece	35.00	280.00	1			1			3			3			8
298c	INK, PRINTER XL/CLI-251 CYAN	Piece	25.00	200.00	1			1			3			3			8
298d	INK, PRINTER XL/CLI-251 MAGENTA	Piece	25.00	200.00	1			1			3			3			8
298e	INK, PRINTER XL/CLI-251 YELLOW	Piece	35.00	280.00	1			1			3			3			8
157	INK CARTRIDGE, HP 61XL BLACK	PC	50.00	150.00	0			0			0			3			3
158	INK CARTRIDGE, HP 61XL TRI-COLOR	PC	60.00	240.00	0			0			0			4			4
159	INK CARTRIDGE, HP 64XL BLACK	Piece	55.00	1,155.00	3			6			6			6			21
160	INK CARTRIDGE, HP 64XL TRI-COLOR	Piece	60.00	720.00	3			3			3			3			12
51a	MS OFFICE 365 FAMILY (6-user) 1-Year	Piece	120.00	480.00	0			0			0			4			4
51b	MS OFFICE - BUSINESS Standard (1-devices, Annual)	Piece	160.00	640.00	0			0			0			4			4
111	TONER, HP 48A BLACK	Piece	65.00	1,560.00	6			6			6			6			24
314	TONER, HP 134a BLACK (visa use)	Piece	65.00	130.00	0			1			0			1			2
113	TONER, HP 141A TONER CARTRIDGE	Piece	60.00	480.00	2			2			2			2			8
	UNINTERRUPTIBLE POWER SUPPLY (UPS)	Piece	110.00	440.00	0			2			0			2			4



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					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b><u>IV. ELECTRICAL/MECHANICAL SUPPLIES</u></b>																	<b>0</b>
	1/4" Staples for RG-6 & RG-59 Coaxial Cables (100pc/pk)	Pack	10.00	10.00	0				1			0			0		<b>1</b>
	#6 x 1" No. 2 Thread Dry Wall Screws (1lb/bx)	Pack	10.00	20.00	0				2			0			0		<b>2</b>
	#6 x 1 5/8" No. 2 Thread Dry Wall Screws (1lb/bx)	Pack	10.00	20.00	0				2			0			0		<b>2</b>
	#6 x 1 1/4" No. 2 Thread Dry Wall Screws (1lb/bx)	Pack	10.00	20.00	0				2			0			0		<b>2</b>
99	TAPE, ELECTRICAL	Piece	5.00	10.00	0				2			0			0		<b>2</b>
114	TRIMMER LINE	RL	16.94	16.94	1				0			0			0		<b>1</b>
<b><u>V. MEDICAL SUPPLIES &amp; MATERIALS</u></b>																	<b>0</b>
1a	ALCOHOL, 32oz ISOPROPYL (1gal)	Bottle	30.00	1,440.00	12				12			12			12		<b>48</b>
235b	DISINFECTANT WIPES - PULL-UPS (3ct/pk)	Pack	20.00	240.00	3				3			3			3		<b>12</b>
235c	DISINFECTANT WIPES IN CANISTER (5ct/pk)	Pack	20.00	480.00	6				6			6			6		<b>24</b>
1	SANITIZER, 32oz PUMP HAND	Bottle	30.00	1,200.00	10				10			10			10		<b>40</b>
<b><u>VI. OFFICIAL VEHICLE SUPPLIES</u></b>																	<b>0</b>
274	Black Ice Solid Car Air Freshener (6pc/pk)	Pack	10.00	160.00	4				4			4			4		<b>16</b>
	Towels, Car Detailing (6pc/pk)	Pack	5.00	10.00	1				0			1			0		<b>2</b>
	22oz Leather Cleaner & Polish Spray	Bottle	12.00	72.00	3				0			3			0		<b>6</b>
281a	26oz Car Wax & Dry Cleaners	Bottle	12.00	72.00	3				0			3			0		<b>6</b>
280	Rubbing Compound, 10.5oz Car	Piece	8.00	16.00	1				0			1			0		<b>2</b>
281	Shampoo, 64oz Car Wash & Wax	Bottle	10.00	240.00	6				6			6			6		<b>24</b>
282	22oz Tire Shine Spray	Bottle	10.00	240.00	6				6			6			6		<b>24</b>
283	23oz Car Wheel Spray Cleaner	Bottle	10.00	240.00	6				6			6			6		<b>24</b>
290	12oz Headlight Restorer Kit	Bottle	15.00	30.00	1				0			1			0		<b>2</b>
309	Coolant for Vehicle, (3.78liter/-gallon)	Bottle	15.00	15.00	0				0			0			1		<b>1</b>
<b><u>VII. OTHER SUPPLIES AND MATERIALS</u></b>																	<b>0</b>
	Black Ink Stamp Pad, Biometric Impression for Thumbprint	PK	12.00	24.00	2				0			0			0		<b>2</b>





**PHILIPPINE CONSULATE GENERAL  
HONOLULU, HAWAII**

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(As of 02 January 2025)

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Code/ S. Card	GENERAL DESCRIPTION	UNIT	PRICE (USD)	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL
					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
	Blue Background Cloth for Outreach Photo Capturing (in meter)	Yard	10.00	40.00	0			4			0			0			4
	Philippine flag, Jumbo size, Nylon 5 x 10 feet	Piece	21.40	513.60	24			0			0			0			24
	Counter Pen with Chain Attached (4pc/pk)	PK	12.00	36.00	3			0			0			0			3
	<b>ADDITIONAL:</b>																0
	Toner for printer (replacement of Mr. Dearao's printer)	PC	60.00	60.00	0			0			1			0			1
	Soft Close Toilet Seat	Piece	50.00	50.00	1			0			0			0			1
	Rectangular & Washable (Stretchable cloth) Table Cover - color: White (2pc/pk)	Pack	25.00	150.00	0			6			0			0			6
	Rectangular & Washable (Stretchable cloth) Table Cover - color: Royal Blue (2pc/pk)	Pack	30.00	180.00	0			6			0			0			6
	Rectangular & Washable (Stretchable cloth) Table Cover - color: Red (2pc/pk)	Pack	30.00	180.00	0			6			0			0			6
	Rectangular & Washable (Stretchable cloth) Table Cover - color: Gray (2pc/pk)	Pack	30.00	180.00	0			6			0			0			6
	Dish Rack with Utensil Caddy & Glassware Holder	Piece	30.00	60.00	2			0			0			0			2
	4 to 6 cu ft Top Loading Washing Machine	Piece	800.00	800.00	1			0			0			0			1
	Liquid Laundry Soap, 170 fl oz	Bottle	30.00	120.00	1			1			1			1			4
	<b>CAPITAL OUTLAY</b>																0
	SPLIT-TYPE AIRCON (for the Secretary)	PC	4,000.00	4,000.00	0			0			1			0			1
	Projector, 4k short throw	PC	3,500.00	3,500.00	0			0			0					1	1
	Television, 85", OLED/QLED technology	PC	6,900.00	6,900.00	0			0			0					1	1
	<b>X X X X X X X NOTHING FOLLOWS X X X X X X</b>																
<b>TOTAL</b>				<b>56,870.85</b>													





**PHILIPPINE CONSULATE GENERAL  
HONOLULU, HAWAII**

**PROJECT PROCUREMENT MANAGEMENT PLAN (SUPPLIES) FOR FY 2025**

(As of 02 January 2025)

**SALMINEO L. DE CASTRO - PROPERTY OFFICER**

Code/ S. Card	GENERAL DESCRIPTION	UNIT	PRICE (USD)	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												TOTAL
					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	

Prepared by:

**SALMINEO L. DE CASTRO**  
Property Officer

Verified by:

**JONIFER L. MISLANG**  
Administrative Officer

Verified by:

**ABIGAIL G. RAMOS**  
Finance Officer

Verified by:

**GRACE ANNE G. BULOS**  
Chair, BAC-Honolulu PCG

Approved by:

**PAMELA F. DURIAN-BAILON**  
Head of Procuring Entity