



PRESIDENTIAL COMMUNICATIONS OFFICE
NEWS AND INFORMATION BUREAU
**INTERNATIONAL
PRESS CENTER**

LIST OF REQUIREMENTS:
VISITING MEDIA AND DOCUMENTARY GROUP

1. Letter of request stating purpose of their visit in the country and request for accreditation addressed to:

Lorina G. Delos Reyes
Head
International Press Center
News and Information Bureau

Contact No. +639189792861
Email : intlpresscenter@gmail.com

2. List of TV equipment for the release of their equipment from Bureau of Customs. (must be ATA Carnet registered)
3. Consolidated Crew list. (Use excel form attached.)
4. 3 pcs. 2x2 colored picture white background for each of the production crew members.
5. Photocopy of their passports. (pages 1 and 2)
6. 5 bylined photo/articles published not later than 3 months. (Freelance)
7. Properly filled up IPC application form and Health Declaration form.
8. Vaccination card and Health Insurance from country of origin.
9. Filling of Special Work Permit at the Bureau of Immigration @P6500/person Including notary public fee. (Can be done directly with BID or thru IPC)

Note:

- Standard health protocol issued by the IATF must be strictly observed during their stay in the country.